

Guidelines for Program Leading to

Fellow of Indian
Association of Oral
Pathologists



Under the Auspices of

Association of Oral and Maxillofacial Pathologists

Indian

About Indian Association of Oral and Maxillofacial Pathologists (IAOMP):

IAOMP is the premier and the only national level organization for Oral and Maxillofacial Pathologists with more than 1000 members. The goal and aim of the association is to promote advancement of science, art and practice of Oral and Maxillofacial Pathology. The association was formed in 1991 and registered in 1993. The strength of IAOMP in terms of membership strength and funds grew rapidly and the strength of IAOMP has visibly on the rise. Currently IAOMP has one of the largest oral and maxillofacial pathologists membership base across the globe. The achievements and advancements made in the field of Science and Technology has placed Oral and Maxillofacial Pathology on the fast track of progress. IAOMP members have made significant contribution in the global scenario for the betterment and uplift of the oral health programs. The Indian Association of Oral and Maxillofacial Pathologists felt the need to constitute an academic body to award fellowship to professionals who have contributed to the advancement of the profession in general. This academic body will be working as a fellowship committee of the Association. This fellowship is to facilitate global recognition of the specialty from India. At this juncture the IAOMP feels the responsibility of providing opportunity for its members to recognize their professional excellence. To fulfill the responsibility, it is proposed to institute fellowship exams and award of fellowship degree thereafter by the IAOMP.

The details of the fellowship exams are provided below.

A. Name: The degree will be known as “Fellow, Indian Association of Oral and Maxillofacial Pathology (FIAOMP)” and will be awarded by the IAOMP.

B. Aims & Objectives

1. To foster professional excellence in the field of Oral and Maxillofacial Pathology.
2. To encourage advancement of knowledge in pursuit of excellence.
3. To develop the leadership qualities and encourage the same among members of the association
4. To uphold and propagate integrity and excellence in profession, nationally and internationally.
5. To serve the suffering humanity with the knowledge based professional expertise.
6. To take on and facilitate mentorship among fellow members of IAOMP.

Honorary fellowship (as a onetime measure)

As a one-time measure, the following persons will be awarded fellowship without examination and these people will constitute the Fellows of the Academy initially.

(1) All past and ruling Presidents and secretaries of the Association up to first Convocation of the fellowship committee who have completed 10 years of teaching experience after post-graduation by default become Honorary fellows

(2) All those members who have accumulated total of 100 points with all other criteria

E. Functioning of the fellowship committee.

The following will constitute the fellowship committee

1. Chairperson
 2. Immediate past chairperson
 3. Chairperson elect
 4. Vice Chairperson-2
 5. Secretary (will be Secretary of IAOMP)
 6. Associate Secretary
 7. President IAOMP – (Ex-officio)
 8. Treasurer IAOMP – (Ex –officio)
 9. Members:3 from Executive committee(EC)/not part of EC
- Quorum of the meeting shall be 5 of which – Chairperson/ vice chairperson and Secretary/ Associate secretary has to be present to convene the meeting.
 - As a onetime measure, the chairperson will be the ruling president and 1st fellowship committee members are nominated by the EC of IAOMP
 - The duration of the post held by the committee members is initially for a period 3 years after which it shall be reviewed after 3 years
 - The next fellowship committee has to be selected by the outgoing committee unanimously without election.

F. The duties of the officers of the fellowship committee are as follows

Chairperson

- The Chairperson of the fellowship committee of IAOMP will be selected by the executive committee of IAOMP and the 1st meet be presided over by the president of IAOMP.
- The term of office will be for 3 years.
- The chairperson will preside over the meeting of the fellowship committee.
- The chairperson will use his wise influence during the functioning the fellowship committee. However, all matters will be decided by two third majority decision in case of contingency. If during voting the house is divided equally the Chairperson will have a casting vote other than his usual vote as a member.
- The chairperson along with the secretary will put his seal on the Fellowship certificate of IAOMP awarded to the successful candidates during the conference of the IAOMP or during a convocation specially planned for this purpose.
- The chairperson /VC/Secretary/Associate Secretary will be the observer during the conduct of the Fellowship examinations.

Vice Chairperson:

- In the absence of the Chairperson the 1st vice-chairperson has the privilege of presiding over the meeting of the fellowship committee and exercises the powers of the Chairperson during such meetings.
- Will assist the Chairperson in conducting the office.
- The term of office of the vice-chairperson is 3 years.

Honorary Secretary

- Hon. Secretary of the fellowship committee shall function as the executive head and be the Hon. Secretary of IAOMP elected by the members at the Annual general body meeting of IAOMP.
- The term of office shall be for 3 years.
- Shall be responsible for the conduct and administration of the routine activities of the committee. Shall have general supervision of accounts, pass all bills for payment.
- Shall organize and arrange meetings of the board and joint council.

- Shall maintain an up to date register of all fellows of the **IAOMP** with the details.
- Shall maintain an up-to-date registry of the points each fellow has achieved.
- Shall keep the register of minutes of the meeting of the fellowship committee.
- Shall be responsible for conducting the Fellowship examinations.

Associate Secretary

- Selected by Standing EC of IAOMP
- In the absence of the Hon. Secretary, will perform the duty of the Secretary in addition to his duties

- **Treasurer**

- Shall be the treasurer of **IAOMP**
- The term of office will be as that of IAOMP.
- Shall be responsible for keeping the accounts of the board and shall jointly prepare the budget and operate the accounts jointly with the Hon. Secretary.
- Shall be responsible for submitting the statement of accounts
- Will sign cheque jointly with Secretary/Chairperson

G. Functions of the Fellowship committee

1. The Fellowship committee shall conduct the examinations for the Fellowship.
2. Shall appoint examiners from the Fellows of **IAOMP**.
3. Shall conduct the examination on the first day of the Annual conference
4. The Fellowship is awarded during the valedictory function of the Annual conference.
5. The Chairperson /VC/Secretary/Associate Secretary by the Chairperson will be an observer for the examinations.
6. The fellowship committee shall fix the examination fees and revise it periodically.
7. The fellowship committee will meet at a minimum of three times a year.
8. The selection of the office bearers will be done by the outgoing committee with two third margins being in favor.
9. Following the selection of office bearers the fellowship committee will meet separately to decide on the matters regarding the functioning of the Board.

H. Funds of the Indian Academy of Oral and Maxillofacial Pathology:

- For the initial functioning of the fellowship committee the **IAOMP** may allot enough funds. The exact amount may be worked out in the **EC** of **IAOMP**.
- The members of the Academy who are awarded the Fellowship with shall pay Rs 3000/- as entrance fee.
- The examination fee shall be decided by the fellowship committee periodically.
- The audited accounts are to be presented in the fellowship committee meeting prior to presentation in the general body meeting of the **IAOMP**.

I. Conduct of the Examination

- The examination will be conducted once in a year on the 1st day of the annual conference of **IAOMP**. The examiners, Chairperson and the Secretary may be provided with accommodation and hospitality for the conduct of examination by the organizers.
- The application forms prepared by the fellowship committee can be obtained from the Hon. Secretary of the **IAOMP**.
- The duly filled application form should reach the Hon. Secretary of **IAOMP** within the prescribed time.
- The application should accompany a nonrefundable demand draft of Rs 2000 payable to the **IAOMP**. Curriculum vitae of the candidate should be attached in triplicate with the application form.
- Relevant documents to substantiate the 'points' claimed by the candidate should also accompany the application form.
- The fellowship committee will depute three members of good standing of the association (within or outside the committee) to conduct the examination. This examination committee will change every year. The examiners will be appointed by the fellowship committee and will work within the framework and regulation of the committee. The examiners should be Ph.D teachers with 10 years of teaching experience.

- The decision of the committee will be final. No arbitration or re evaluation will be done.

J. Examination Guide Lines

The examination shall be in four parts:

- 1. Written examination:** There will be questions covering all the aspects of Oral and Maxillofacial Pathology and Microbiology and Forensic Odontology and the basic sciences. The total marks allotted will be 25.
- 2. Case presentation:** Every candidate has to present and discuss at least 3 major cases that he has done during his career with full documentation. The marks allotted for this part will be 25 only.
- 3. Oral examination:** The examiners shall conduct an oral examination on the various aspects of Oral maxillofacial Pathology and Microbiology and Forensic Odontology to assess the candidate's knowledge and excellence in the field of Oral and Maxillofacial Pathology. The total marks allotted in this session will be 25 only.
- 4. Slide discussion:** 25 marks

There shall be not less than three examiners and one observer (a member of the appointed by the chairperson who will be in charge of the examination). All the examiners will be allotting the marks separately and the marks are totaled. Candidate should get a separate minimum of 75%.

The decision of the board shall be final.